

St Bernadette's RC Primary School

Edward Avenue, Stenhousemuir FK5 4XR

Telephone: 01324 503400

Acting Headteacher: Mrs Marianne Savage



Falkirk Council

Children's Services

Date: 6th December 2016

Dear Parents/Guardians,

Christmas Early Closure

I would like to inform you that the school will close for the Christmas holidays at 1.30pm on Wednesday 21st of December. The school buses will collect the children early on this day.

If you intend to take your child home for lunch at 12.15pm, they will be released via their classroom door. Please note that pupils can only be collected at 12.15pm sharp. Any child not collected at this time will remain in school until 1.30pm. Please do not try to collect your child at any time other than 12.15pm or 1.30pm.

Please remind the person responsible for collecting your child that we close at 1.30pm.

Pupils who are staying until 1.30pm can either order a lunch as normal or bring a packed lunch with them.

Lunches must be pre-ordered; therefore I would ask that you please complete the slip below and return it to the school office by Friday 9th of December. Any slips returned after this day will not be included and your child will have to bring their own packed lunch.

The school will re-open on Thursday 5th of January 2016 at 9.00am.

Yours sincerely,

Marianne Savage,
Acting Headteacher.

Christmas Early Closure

Child's name Teacher:

The above named child **will** require a school lunch on Wednesday 21st of December.

Cheese Panini ☐ (Please tick)

Signed:

Director : Robert Naylor
Sealock House, 2 Inchyra Road,
Grangemouth, FK3 9XB
Telephone : 01324 506600
Fax : 01324 506601
Email: director.childrens services@falkirk.gov.uk