

St Bernadette's PC Fundraising Meeting
28th Sep 2017, Outside Inn

Attendees: Jacqui , Fran, Kim, Debbie, Lisa, Coleen

Apologies: Joanna, Roisin, Katy, Angela , Frances , Lynne , Fay, Tina, Sarah C, Sarah G, Siobhan,
Mary, Edwina, Wendy, Michelle

Committee Business

- Please remember if you can't make a meeting to drop us a wee txt/mail just so we know.

Welcome back BBQ – Friday 8th September REVIEW

Generally felt the evening to be a success. No issues to report from the night itself however from a planning perspective a few points to note going forward

- No access to sound system on the night. Should have made arrangements earlier in the week. Although with hindsight it wasn't a bad thing.... felt the evening wasn't negatively impacted and perhaps kept community from complaining if sound too loud.
- Floats - need to order more coin in future.
- Janitorial cover – picking a Friday leading into a holiday weekend may lead to similar issues so need to bear that in mind going forward. Agreed with school going forward that we give them a list of dates of future events in good time and they will arrange the lets for us.
- Hot dog / Urn – both stopped working – if doing similar event outdoors we need to ensure we have some sort of waterproof covering to prevent plugs getting wet in event of rain.
- More cover for jobs. Whilst event was only 2hrs, felt we should have had more cover to allow everyone on committee to enjoy the evening with friends.
- Risk Assessment was raised at PC. Should have been done as per all other activities, however slipped thru on this one.
- Alcohol on premise - again raised at PC. It would appear we need permission to have alcohol on the premise even if it is Bring your Own. Not something I had previously been aware of, but now we know we will ensure we follow correct procedures. Just need to confirm with Mrs Savage if this is something the school do on our behalf if we need to contact Robert Naylor directly ourselves.

Been requested we make this a regular event by those that attended, so we must have done something right! Well done to everyone involved in making this night a success, not only in terms of money raised, but by promoting the community spirit by bringing people together and forging friendships.

Discos

Halloween disco arranged for **25th Oct** (Fay has already sorted this let).

Parent requested we offer opportunity to pay in advance, Benefits to this would be

1. We would know in advance a rough number of kids in attendance (will still offer the ability to pay at door) help with snack purchase.
2. Reduce the queues . Ticketed pupils can head straight through.

Whilst we are happy to take this forward it would mean money passing through the office to be collected and tickets returned in same manner. This is what happens for other events and hasn't been an issue, however as a courtesy we should let Mrs Savage have the final say. Given close proximity to the halloween disco perhaps something to push back til next if go ahead given

Future discos will be

28th March and 27th June

Winter / Christmas Fayre

Date agreed at **FRIDAY 8th DECEMBER.**

Still to agree time of event - will be hosting a further meeting in the coming week to discuss event in more detail. Need to decide if 6 pm start or 6.30pm. Would suggest Let be submitted for 5:30 til 9:30 to cover event itself, plus set up and clear up.

Suggestion already in the mix are

- Teas and Coffees
- Food (chilli and soups – Andolinis have agreed the catering)
- Chocolate fountain with strawberries and marshmallows
- Stalls – already secured around 10 £15 a table and a donation to our raffle
- 100 square
- Games – look to introduce new games, perhaps Christmas Themed
- Santa Letter box / Santa grotto
- 'Celebrity' meet n greet
- Asking if teachers could incorporate some activities into their plans for kids to make items to be sold on the night ie bags of reindeer dust, Christmas baubles etc.
- Entertainment – School choir, evolve, Stenhouse school of dance
- Raffle
- Bottle stall and Tombola (will be looking to have another dress down day for contributions to these stalls sometime in November)

Next meeting will concentrate solely on Winter Fayre. This will be on Thursday 19th Oct at the Outside Inn at 7:30pm

Future Events

Friday 2nd March - Quiz Night

Wednesday 28th March - School Disco

Wednesday 27th June - School Disco

Sat 2nd June - Summer Fayre will confirm this one in due course.