



St Bernadette's Parent Council Meeting

Minutes from meeting on the 5 December 2017

Attendees: Craig Beer, Edwina Kilpatrick, Sarah Clark, Marianne Savage, Debbie O'Donnell, Antoinette Irwin, Sarah Gallacher, Louise Noon

Apologies: Mary Beckett, Mike Kelly, Claire Rodger, Tony Bancewicz, Peter Butterly, Roisin Fulton, Jane Barrett, Lynne Bissett,

No	Item	Action req'd
1.	<p>Attendees/ Apologies</p> <p>All the above people were in attendance with apologies received from those noted.</p> <p>Marianne wanted an amendment to the meeting notes from 30 October 2017 regarding the parent booking system. She didn't say that they would go back to having a day and evening session for the next time but that they would review it.</p>	
2.	<p>Chair Report</p> <p><u>School Grounds</u></p> <p>Craig said that he had received an email from Jacqui Butterly that she was approached by a parent in the playground, as a perceived member of the PTA committee, to complain about dog poo on her daughter's shoe. Marianne was aware of this as the parent had come into the school to complain as well. Marianne said that Mr Clark went out to check where it had happened and thinks it was on the side grass. There is a gap in the fence so it could have happened outwith school hours. Marianne said that the perimeter fence is concreted as holes appear so would hope that it is a one off incident as dogs are not permitted in the school grounds during school hours.</p> <p><u>Car Parking</u></p> <p>There was a discussion about the absence of the cones in the car park at the turning circle. Marianne said that she has looked into getting new cones which have a safety notice on them. We have been given 3 on loan to trial. Jim will be putting them out in the morning and Gordon will bring them back in at the end of the day. Marianne said that she suggests using them until we can get costings for them which she will bring back to the next PC meeting.</p> <p><u>Communication</u></p> <p>A new Facebook page for the Parent Council has been set up and just needs to be published. We will use this for any Parent Council information.</p> <p>With regards to the website, Louise needs to do a new updated version. There used to be a Parent Council page on the old website but we no longer have the password. Craig asked for it to be a deleted and a new one set up.</p>	<p>MS</p> <p>LN</p>
3.	<p>Treasurer Update</p> <p>In the absence of Peter, Craig gave the update he had received from him:</p> <p><u>2016/17 statement of accounts</u></p> <p>Peter met with Mark Stewart on 1 November and he was happy with the accounts. He required sight of one bank statement to allow him to formally sign them off but Peter was unable to find one at the time. He ordered a duplicate the next day and provided this to Mark on 8 November. Unfortunately he is very busy just now so hadn't had the chance to</p>	PB

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	<p>respond. Peter was going to remind him shortly if he didn't hear from him by the end of the week.</p> <p><u>Bank balances</u></p> <p>These are:</p> <p>Main Account - £1,136 Treasurer's Account - £2,473 200 Club Account - £4,243</p> <p>Overall total therefore is £7,852</p> <p><u>Future spend</u></p> <p>The 200 Club Christmas draw, as with last year it is proposed we undertake a "bumper" draw for Christmas. The plan would be to draw this at the Winter Fayre on Friday 8 December. Given the steady increase in participants, it is proposed that this year's draw is for £1,000 (it was £750 last year). Peter is fully supportive of this and it's a good way of letting everyone see the benefits of the club. The prizes would be £250 x1, £100 x2, £75 x3, £50 x4 and £25 x5. This was discussed and agreed.</p>	
4.	<p>Fundraising Update</p> <p>Edwina advised that everything is on track for the Winter Fayre on Friday 8 December.</p> <p>With regards to permission slips for any P7s helping out, Edwina asked if we needed to send these out. Marianne advised that this will be sent out via Dojo.</p>	
5.	<p>Headteacher Update</p> <p>Marianne advised that the digital leaders will be doing a training session for the staff on green screen and iMovie. This will be taken forward in classes next year.</p> <p>Marianne said that they were very busy with the end of year shows, the cinema visit on 21st, the Christmas lunch and mass.</p> <p>There is a new modern apprentice in the office called Matthew Bell, who is 18, who started yesterday. He went to Grangemouth High and will be with us until the summer.</p> <p>There are no staffing issues.</p>	
6.	<p>Any Other Business</p> <p>Sarah said that Jim had asked for a new house for the playground. Marianne said that this would not followed through and we were going to leave it until after Christmas.</p>	

Next Meeting: Monday 29 January 2018 at 6.30pm in Staffroom

Chair: Craig Beer

Minutes: Debbie O'Donnell