



## St Bernadette's Parent Council AGM Meeting

### Minutes from meeting on 11 September 2018

Attendees: Craig Beer, Marianne Savage, Debbie O'Donnell, Louise Noon, Tony Bancewicz, Edwina Kilpatrick, Sarah Clark, Sarah Gallagher, Darren Green, Natalie Masterton, Roisin Fulton, Anne Marie O'Connor, Katie Sweeney, Lisa Hanley, Stuart Donaldson

Apologies: Mike Kelly, Mary Beckett, Peter Butterly, Claire Rodger, Lynne Bissett, Father John

No	Item	Action req'd
1.	<b>Attendees/ Apologies</b>  All the above people were in attendance with apologies received from those noted. Craig welcomed new members Katie, Lisa and Stuart.	
2.	<b>Minutes from previous meeting</b>  These were not available. Debbie passed on her apologies for this oversight as she had lost the notepad with her notes.	
3.	<b>Chair Report</b>  Craig gave an overview of last year.  <u>Parent Cluster Meetings</u>  The parent cluster meetings will go ahead and Tina Beer will continue to represent St. Bernadette's. She will feedback any relevant information which Craig will report back to the Parent Council. She will continue to link with Father John.  <u>Car Park</u>  Craig said that this remains an ongoing issue but overall any issues were dealt with and resolved. The signs have been making a difference to the turning at the top of the car park. The parking is mentioned in the school newsletter and that parents should not be parking in the bus bay. Sarah has left the book at Reception for logging any incidents in the car park. Darren pointed out that the signs were not out in the car park at the Meet the Teacher evening.  <u>Dogs</u>  The newsletter also reiterates that dogs are not allowed in the playground although Craig said that he has seen some parents carrying their dogs into the playground recently. Will continue to be included in the newsletter.  <u>Snow Days</u>  Craig said that he wanted to reemphasise the commitment from staff, parents and children during the snow days to help clear the playground. This showed a generous community partnership.  <u>New Reports</u>  The final year reports were in the new format. Craig said that he liked it and felt that it included everything that we need to see and was clear and comprehensible. He wanted to thank the staff for their time and effort in pulling this together.	

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	<p><u>Data Protection</u></p> <p>The new GDPR regulations came into force this year and emails sent out from tonight onwards will be BCC'd and an email will go out inviting all members to reply if they wish to be kept on the mailing list and all others will be removed. Craig asked if this is something that the school should be doing as well, i.e. parents of P7 children removed?</p> <p><u>Corporate Passes</u></p> <p>The corporate passes for Almond Valley and Wellsfield Farm Park were well used over the summer holidays. These have proved very beneficial for the parent body to have access to them free of charge. These have been renewed for this year and Peter will let us know when they are due to expire.</p> <p><u>Swap Shop</u></p> <p>The Swap Shop continues to be successful and will be maintained by Jacqui Butterly. Any donations are always welcome which go towards Mary's Meals. Craig thanked Jacqui for continuing to maintain this.</p> <p><u>Pirate Ship</u></p> <p>The pirate ship was finally put in place in the sand pit after waiting for 6 years!</p>	
4.	<p><b><u>Treasurers Report</u></b></p> <p>Peter was unable to attend the meeting but had given Craig an update.</p> <p>Peter will prepare the full annual accounts for the next meeting but the summary position is:</p> <ul style="list-style-type: none"> <li>• Main Account - £1,474</li> <li>• Fundraising Account - £1,087</li> <li>• 200 Club Account - £7,100</li> <li>• Giving a total of £9,661</li> </ul> <p>Craig also advised that Peter would like to stand down from the Treasurer role having done it for the past 3 years.</p> <p>Following a discussion later on in the meeting, Katie said that she would be happy to take on the role of Treasurer so thanks to Katie for volunteering.</p>	KS
4.	<p><b><u>Fundraising Update</u></b></p> <p>A fundraising meeting was held before the summer holidays. It was felt that we should structure the events around 3 key areas – kids fun, social and specific fundraising.</p> <p><u>Kids fun</u></p> <p>The kids love the school discos and it was agreed that these should continue.</p> <p>Fay Bancewicz and Kim Ballantine have done a brilliant job in organising the discos but would like to step back but were willing to help support any new parents willing to take on this role. After some discussion, Edwina said that she would be happy to help organise the discos going forward and Lisa agreed to help. Sarah G said that she was also willing to help with the discos.</p> <p>Mary Beckett suggested a scavenger hunt and Halloween disco and said that she was happy to organise the scavenger hunt. It was agreed that the Halloween disco would take place on 26 October.</p>	<p>EK &amp; LH</p> <p>MB</p>

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	<p><u>Social and specific</u></p> <p>The quiz and race nights were a great success not only to raise funds but as a way of bringing the school community together in a social aspect and it was felt that these should continue. They do require a lot of organising though and without someone being prepared to lead these events, it is difficult. It was agreed that we wouldn't have a quiz this year but would hopefully have a race night, possibly in February or March 2019.</p> <p><u>Specific fundraising</u></p> <p>This relates to things like the P7 trip to Cumbria which was felt was an expense that some parents may not be able to afford therefore it was suggested that we have a specific fundraising event aimed at reducing the costs of the trip for all families. It was suggested that the Asda bag packing in December could be used for this purpose. Edwina said she would come back with possible dates for this at the next meeting.</p> <p>We also discussed having another obstacle course fundraiser as this doesn't require much organising.</p> <p><u>P7 Prom?</u></p> <p>Edwina and Anne Marie brought up the subject of a possible P7 prom as the P7s this year were the P1s in the year the school opened. Last year the P7s had an event that was organised by Katrina McKenzie which the parents paid for themselves but the P7 children would like to have something official this year. Marianne said that she doesn't like the idea of a P7 prom but it was agreed that we would revisit this later in the year.</p> <p>Marianne said that we would not be able to have balloons for the P1s in future years as we are now an eco-school. Falkirk Council have had to sign to say that none of their public building will release balloons.</p> <p>After some discussion it was agreed that the events we would go ahead with this year will be:</p> <ul style="list-style-type: none"> <li>• October – Halloween disco</li> <li>• December – Asda bag packing</li> <li>• February/March – Race night or other social event</li> <li>• March – Easter disco</li> <li>• April – Obstacle course</li> <li>• June – End of term disco (not shorts and shades, possibly P7 prom?)</li> </ul> <p>It is unlikely that we will have a Summer Fayre this year as again that requires a lot of organising.</p>	EK
6.	<p><b>Headteacher Update</b></p> <p><u>Nursery</u></p> <p>Marianne said that the nursery has extended its hours from 9am till 3pm and they have new staff and it is working well. The children have lunch at 11.30am in the dinner hall then they have rest time.</p> <p><u>Staffing</u></p> <p>There are 2 new probation staff – Laura Meyer who is in P4 and Ashley Macaulay who is in P7. We also have a PE specialist – Lauren Aisbitt – from St. Mungo's who is in on a Wednesday afternoon.</p> <p><u>Subscriptions</u></p> <p>Marianne advised that the subscriptions this year come to £2,831 and asked if the Parent Council would be willing to contribute towards this. After some discussion it was agreed that we would pay £1,500 towards this and Craig said that he would get Peter to prepare the cheque.</p>	CB/ PB

No	Item	Action req'd
	<p>Stuart asked if Sumdog was still available for use. Marianne confirmed that it was and that we didn't need a subscription for this. Louise will organise for passwords to be set up for the children.</p> <p><u>iPads</u></p> <p>Louise said that they have a problem with iPad chargers and cables going missing. We have 2 iPads per class but only one charger per class. There are also 6 chargers with no cables. Louise asked if the Parent Council would be willing to purchase an iPad charging unit which would save them being charged in individual classes. This has to be bought through Falkirk Council for maintenance purposes. We have 16 iPads and can get a charging unit with 20 bays for £691. It was agreed to purchase this.</p> <p>There was also a discussion as to whether we should get another 4 iPads. Sarah confirmed that the price would be £287 each for a 32Gb iPad – it was agreed that we would buy these.</p>	<p><b>LN</b></p> <p><b>LN</b></p> <p><b>MS</b></p>
7.	<p><b>Any Other Business</b></p> <p><u>Presents for teachers</u></p> <p>Natalie raised the issue of no presents for the teachers and asked if this was going to happen again this year. Marianne confirmed that the same advice would apply that it was at parent's discretion but not of any great value, the common-sense approach.</p> <p><u>Pupil Equity Fund</u></p> <p>Natalie also asked about the Pupil Equity Fund. Marianne confirmed that the amount received had gone down this year to £15,000 but its not allowed to go down by less than 10% so we ended up getting £18,000. This will be used for nurture and well being focusing on emotion works, literacy and word aware and these will be the target for this year. Marianne confirmed that they have already spent £6,000 of this money.</p> <p><u>Playground</u></p> <p>Natalie and Stuart both raised the issue of the state of the playground, in particular the Muga pitch which was covered in broken glass. Stuart felt that the bins need to be getting emptied more. Sarah said that she phoned the Council to report the state of the Muga pitch and Laura Murtagh is involved.</p> <p>Marianne confirmed that when they complained about the bins they were told by the Council that it was the Janitor's responsibility as its not part of the school grounds.</p> <p>Natalie asked if we could arrange for Laura to come along to the next meeting so that we can raise our concerns with this directly. Craig said that he would invite her.</p> <p>There was also a discussion about the community council meetings and whether someone could go along to those meetings. Stuart said that he was willing to go but it would depend on when they were as he works shifts. Roisin agreed to find out about when the meetings were held.</p> <p>Stuart asked if we have CCTV which we do but the police won't come in and look at it as they can't use it for evidence.</p> <p><u>New style of reports</u></p> <p>Roisin asked if there had been much feedback on the new style of reports. Marianne said that they had received feedback which was mainly positive and said she would bring this back to the next meeting.</p> <p><u>Big Maths</u></p> <p>Roisin asked if the classes were still using Big Maths. Marianne said that they will still continue to use Big Maths in all classes but they won't be having a weekly test and are looking to address this throughout the day rather than having a test. Numeracy is part of the cluster improvement plan that Louise and Antoinette are looking at.</p>	<p><b>CB</b></p> <p><b>RF</b></p> <p><b>MS</b></p>

