



## St Bernadette's Parent Council Meeting

### Minutes from meeting on 3<sup>rd</sup> June 2019

**Attendees:** Craig Beer(CB), Mrs Savage (MS), Mrs Duncan(AD), Mike Kelly(MK), Sarah Gallacher(SG), Katie Sweeney(KS), Darren Green(DG), Councillor Gary Bouse(GB), Lisa Hanley(LH), Peter Butterly(PB), Lynne Bissett(LB), Mrs Edwards(LE), Dara Thomson(DT)

**Apologies:** Debbie O'Donnell, Sarah Clark, Stuart Donaldson, Roisin Fulton, Mary Beckett, Father John, Anne-Marie O'Connor, Councillor Laura Murtagh, Councillor Joan Coombes, Edwina Kilpatrick, Tony Bancewicz,

No	Item	Action req'd
1.	<p><b>Attendees/ Apologies</b></p> <p>All the above people were in attendance with apologies received from those noted.</p> <p>Pervious minutes accepted</p>	
2.	<p><b>Chair Report</b></p> <p><u>Budget Review Meeting</u></p> <p>Craig indicated that the next Budget Update meeting for Falkirk Council was to be held on 6th June 2019 @1830 – Craig cannot attend and a note has been circulated to all Parents with details and seeking volunteers to attend.</p> <p><u>St Mungo's School Cluster Meeting</u></p> <p>Craig to circulate minutes of the meeting – it was noted however that St Bernadette's (school and Parish) has been mentioned as examples of best practice for Children's Liturgy and regular school masses.</p> <p><u>Car Parking</u></p> <p>There have been a couple of recent incidents in the car park associated with inconsiderate parking from some parents – additional bollards to be deployed in effort to resolve issue of parents travelling wrong way within car park.</p> <p><u>Plants and Flower seedlings</u></p> <p>Dara has been in touch with Councillor Bouse and Falkirk Council as they have surplus seedlings which can be uplifted from Kinneil, Bo'ness and planted locally around the school. Uplift need to take place within next week or so – Dara to arrange. Mrs S suggested that P3 (and possibly other classes) may be willing to assist</p> <p><u>Playground Update</u></p> <p>Councillor Bouse reiterated that local police checks were still ongoing with some successes recorded within our local area. However, there continues to be significant anti-social behaviour in Stenhousemuir area at present so it is envisaged that these checks will continue for some time yet.</p> <p>The Corrie group has recently undertaken a very successful 'litter pick' in the area and looking to do another around the school grounds in near future – it was suggested that this be undertaken towards the end of the school holidays. Councillor Bouse to raise with local organisers.</p> <p>It appears that the bin within the MUGA area is not being emptied regularly – MS to raise with janitor team.</p>	<p><b>All</b></p> <p><b>CB</b></p> <p><b>MS</b></p> <p><b>DT</b></p> <p><b>GB</b></p> <p><b>MS</b></p>

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3.	<p><b>Treasurers Report</b></p> <p>KS updated meeting on latest situation with 200 Club account – issues have now been resolved by RBS and they have provided compensation in recognition of the inconveniences caused.</p> <p>Current balances as follows:</p> <ul style="list-style-type: none"> <li>• 200 club a/c - £5,410</li> <li>• Fund raising a/c - £1,827</li> <li>• General a/c - £817</li> <li>• Total - £8,100 (approx.)</li> </ul> <p>200 Club membership is around 203 presently.</p> <p>PB outlined proposal to renew the Almond Valley subscription – it was agreed that even with recent price increases that this was good value for money and well utilised throughout the year. Meeting authorised PB to renew for another 12 months.</p> <p>MS requested funding to replace 2 of the SmartBoard projectors (in Nursery and P 5/6) at cost of £800 each – approval given to proceed</p>	<p><b>PB</b></p> <p><b>MS</b></p>
4.	<p><b>Fundraising Update</b></p> <p>Edwina / Jackie awaiting confirmation from supplier that Summer disco can be held on 26<sup>th</sup> June. MS to issue note seeking volunteers from Parents and inviting future P1s to the event</p> <p>Bag packing exercise to support next year's P7 trip to be organised early in new Session.</p>	<b>EK / MS</b>
5.	<p><b>Headteacher Update</b></p> <p>CB formally welcomed Mrs Duncan to Parent Council group.</p> <p>MS updated meeting on the staffing arrangements for new Session. There will be 9 classes with 2 teachers sharing P1 room. There are likely to be 3 additional teachers for new Session. SG will continue to provide MLOA cover until January 2020.</p> <p>MS outlined aims of the Promoting Positive Playground initiative. To support this initiative additional equipment/resources have been purchased (£5k cost met from school budgets) and P7 Playground leaders will be in place for start of new Session.</p> <p>MS shared copies of the St Mungo's Cluster anti-bullying policy which has recently been approved and issued.</p> <p>The new split timetable for use of the MUGA facility is being trialled until the end of this Term and will be reviewed ahead of the new Session.</p> <p>The Pope Francis Faith awards will continue into new Session, however teacher lead not yet identified (awaiting confirmation of new members of staff)</p> <p>Finally, MS outlined the School Improvement priorities for 2019/2020, including:</p> <ul style="list-style-type: none"> <li>• Talk 4 Writing resource</li> <li>• Pegs 2 Paper interventions</li> <li>• Provision of a Play based learning in the outdoors area for P1-3 (secure fencing)</li> <li>• Additional Support for Learning Assistant to support the 'Under the Trees' initiatives which will include both Pupil and family sessions</li> </ul> <p>Marianne thanked the Parent Council for all the support and funding provided to school during 2018/19 session</p>	<b>MS</b>
6.	<b>Any Other Business</b>	

No	Item	Action req'd
	<p>Ties and Leavers books will be available soon for all P7s</p> <p>Looking to reinstate school shows and possibly choir during the 2019/20 Session</p> <p>Copy of School holiday dates for 2019 &amp; 2020 attached below</p> <p>Proposed to hold AGM for Parent Council on Monday 2<sup>nd</sup> September 2019. Volunteers are sought for the role of Vice-Chair to replace Sarah G and any of the other office bearer roles.</p>	<p><b>CB</b></p> <p><b>MS</b></p> <p><b>All</b></p>

Next Meeting: AGM - Monday 2<sup>nd</sup> September 2019 at 6.30pm in Staffroom

Chair: Craig Beer

Minutes: Debbie O'Donnell

## School Holiday dates

Holiday	Start Date	End date
Summer 2019	Monday 1 <sup>st</sup> July 2019	Friday 16 <sup>th</sup> August 2019
Staff development day	Monday 19 <sup>th</sup> August 2019	Tuesday 20 <sup>th</sup> August 2019
September weekend	Monday 9 <sup>th</sup> September 2019	
October week 2019	Monday 14 <sup>th</sup> October 2019	Friday 18 <sup>th</sup> October 2019
Staff development day	Monday 21 <sup>st</sup> October 2019	
Christmas holiday 2019	Monday 23 <sup>rd</sup> December 2019	Friday 3 <sup>rd</sup> January 2020
Staff development day	Monday 6 <sup>th</sup> January 2020	
Term time public holiday	Friday 14 <sup>th</sup> February 2020	Monday 17 <sup>th</sup> February 2020
Staff development day	Tuesday 18 <sup>th</sup> February 2020	
Easter holiday 2020	Monday 6 <sup>th</sup> April 2020	Friday 17 <sup>th</sup> April 2020
Staff development days	Thursday 30 <sup>th</sup> April 2020	Friday 1 <sup>st</sup> May 2020
Term time public holiday	Monday 4 <sup>th</sup> May 2020	
Summer holiday 2020	Friday 26 <sup>th</sup> June 2020	Friday 14 <sup>th</sup> August 2020
Staff development days	Monday 17 <sup>th</sup> August 2020	Tuesday 18 <sup>th</sup> August 2020
September weekend	Monday 7 <sup>th</sup> September 2020	
October week 2020	Monday 12 <sup>th</sup> October 2020	Friday 16 <sup>th</sup> October 2020
Staff development day	Monday 19 <sup>th</sup> October 2020	
Christmas holiday 2020	Thursday 24 <sup>th</sup> December 2020	Wednesday 6 <sup>th</sup> January 2021
Term time public holiday	Friday 12 <sup>th</sup> February 2021	Monday 15 <sup>th</sup> February 2021
Staff development day	Tuesday 16 <sup>th</sup> February 2021	
Easter holiday 2021	Friday 2 <sup>nd</sup> April 2021	Friday 16 <sup>th</sup> April 2021
Term time public holiday	Monday 3 <sup>rd</sup> May 2021	
Staff development day	Thursday 6 <sup>th</sup> May 2021	
Summer holiday 2021	Monday 28 <sup>th</sup> June 2021	