



St Bernadette's Parent Council Meeting

Minutes from meeting on 22 October 2019

Attendees: Craig Beer, Marianne Savage, Debbie O'Donnell, Katie Sweeney, Lynne Bissett, Jennifer Walker, Peter Butterly, Mike Kelly, Dara Wakeley, Lisa Hanley

Apologies: Darren Green, Fiona Behan, Roisin Fulton, Sarah Gallagher, Councillor Laura Murtagh, Councillor Gary Bouse, Audrey Duncan, Lauren Edwards, Father John

No	Item	Action req'd
1.	<p>Attendees/ Apologies</p> <p>All the above people were in attendance with apologies received from those noted.</p> <p>The minutes from the previous meeting were agreed.</p>	
2.	<p>Chair Report</p> <p><u>PC Constitution</u></p> <p>Craig had emailed out copies of the PC Constitution and Sub Committee Agreement so that we could review the document and see if any changes needed to be made. The documents were reviewed and a few small changes were made.</p> <p>Craig said he would make the changes and email it to Julie Heeps to get her to send it out to the wider parent body. Debbie agreed to reformat the Sub Committee Agreement.</p>	CB & DO'D
3.	<p>Treasurers Report</p> <p>Katie said that she hasn't managed to get the accounts to Mark Stewart yet to check as we still don't have a bank statement for the main account for the end of July. Peter said that we will need to go into the bank and ask for a statement for the balance as at the end of July. Katie said that she will do this as she needs to go into the bank anyway to get the float for the discos.</p> <p>We only get a statement for the main account when there has been activity on the account.</p> <p>The current balances are:</p> <ul style="list-style-type: none"> • Main Account - £817 • Fundraising Account - £2,611 • 200 Club Account - £2,409 • TOTAL - £5,837 <p>There had been £5,000 moved from the 200 Club account to pay for the new Smartboards and the subscriptions.</p> <p><u>200 Club Christmas Draw</u></p> <p>There was a discussion about the Christmas draw for the 200 Club. It was agreed we would do the same as last year and give out £1,000 split between 15 prizes as follows:</p> <ul style="list-style-type: none"> • 1 x £250; • 2 x £100; • 3 x £75; • 4 x £50; • 5 x £25. 	KS

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4.	<p>Fundraising Update</p> <p><u>Halloween Disco</u></p> <p>The Halloween Disco will be held on 29 October 2019. Jacqui Butterly and Edwina Kilpatrick will be meeting within the next few days to organise this and make up the rota.</p> <p><u>Asda Bag Packing</u></p> <p>This will take place on Sunday 8 December 2019. Roisin is organising this and will be getting a letter sent out to the P7 parents as the money raised will go towards the P7 trip to Cumbrae.</p> <p>Peter said that he feels that in future this should be done at the end of June so that the money can be used for the P7 residential trip to bring the costs down for parents. It was agreed we would put this on the agenda for PC meeting in early 2020.</p>	<p>RF</p> <p>CB</p>
5.	<p>Headteacher Update</p> <p><u>Staffing</u></p> <p>Marianne said that Nicola McCarter Gall has accepted a secondment position as a Modern Apprentice Assessor for Falkirk Council. This will be for up to 2 years. Catriona Kinnard will be full time Senior Early Years Officer for the duration in her place.</p> <p>The PT post interviews are being held in the morning of Friday 25 October.</p> <p><u>Money from PC</u></p> <p>Marianne thanked the Parent Council for the two new Smartboards that were purchased and are now fitted in P6 and the nursery.</p> <p>Thank you also for the money towards the subscriptions for this school year.</p> <p><u>Pupil Equity Fund</u></p> <p>Marianne gave handouts for the Pupil Equity Fund. St. Bernadette's currently have 28 PEP pupils over 21 families.</p> <p>Falkirk Council carried out a thematic review at the beginning of October to look at the procedures we have in place to identify pupils monitored and to track the impact. St. Bernadette's has been chosen out of 26 schools and was given a great review and shows that we are doing the right things. Marianne said that the Council will use some of what we are doing as good practice for other schools.</p> <p>The school are taking part in developing STEM in the outdoors in partnership with Under the Trees working towards achieving the John Muir award from P4-7. We are getting an additional 4 hours per week for Support for Learning Assistants because of this.</p> <p>Attendance is not an issue as we have over 95% for PEF children. Attendance in other children isn't as good. Holidays taken during term time have a big impact and they will be looking at anyone with below 95% attendance who will be sent an email.</p> <p>The school are tracking engagement and participation and are taking notes of anything happening outside school that children are getting involved with. They are looking at ways to improve this. The snapshot jotters will be sent home and parents will be able to keep the book for a week and be able to record any achievements. They will be sent out week beginning 4 November 2019.</p> <p>Catriona Martin will be doing interventions training in November although she isn't due back from maternity leave until after Christmas.</p> <p>There were good results from Nessy last year and they will be buying more licences, 17 pupils now involved.</p>	

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	<p><u>Obstacle Course</u></p> <p>A sponsored obstacle course has been arranged for 5 November 2019 and sports leaders from St. Mungo's are coming in to help organise the event.</p> <p><u>Todhill</u></p> <p>The application was submitted to Todhill.</p> <p><u>Christmas</u></p> <p>Marianne gave an overview of this year's Christmas show. The P1-3 children will do the nativity, P4-5 and P6-7 will both be singing carols and P6-7 drama club will be putting on a show which is being organised by Mrs Black.</p> <p>There will be 2 shows which will be held during the day – one in the morning and one in the afternoon. This will be held on 11 December 2019. There will be no evening show this year.</p> <p>It was agreed that the big Christmas 200 Club draw will be done at one of the shows.</p> <p><u>Seesaw</u></p> <p>Marianne said they are currently looking at a new direct messaging system for parents called Seesaw which is like the old Dojo system. The children in P4 have been trialling it.</p> <p>They are currently in the process of putting boundaries in place and staff won't be able to have it on their own phones. It will be checked daily in school and responses will be sent back within 3 days.</p> <p>P2 won't be getting their snapshot jotter sent home as they will be using Seesaw instead.</p>	
6.	<p>Any Other Business</p> <p>Peter said that we are not spending money on much at the moment and he struggling to understand why we aren't subsidising trips. He feels that some of the money could go towards the Panto trip or the trips in the summer to make them more affordable for families.</p> <p>Marianne said that next year they are looking to do a whole school trip to Blair Drummond Safari Park so some of the money could be used for this. Marianne said that she would find out the cost of this trip and will bring it back to the next PC meeting in December.</p>	MS

Next Meeting: Monday 2 December 2019 at 6.30pm in Staffroom

Chair: Craig Beer

Minutes: Debbie O'Donnell