



St Bernadette's Parent Council Meeting

Minutes from meeting on 6th September 2021

Attendees: Craig Beer (Chair), Marianne Savage, Lauren Edwards, Audrey Duncan, Peter Butterly, Cllr Gary Bouse, Louise O'Rourke, Mike Kelly, Nick Masterson (minutes), Jennifer Walker, Natalie Masterson, Katie Sweeney, Joanne Harley

Apologies: Father John, Ann Duncan

No	Item	Action req'd
	<p>Attendees/ Apologies</p> <p>All the above people were in attendance with apologies received from those noted.</p>	
1.	<p>Minutes of Last Meeting (6th September 2021)</p> <p>Minutes from last meeting approved and seconded.</p>	
2.	<p>Update by Chair</p> <p>Chair welcomed Louise O'Rourke and informed the group that Rebecca Carson, Rachael & Dominic O'Reilly had expressed an interest in attending future Parent Council meetings so we look forward to welcoming them in due course.</p> <p>The Chair advised the group that both Jennifer and the Chair will work together with Mrs Savage, Mrs. Edwards and Mrs Duncan to look at ways of increasing parental engagement.</p> <p>Office bearer position updates (positions work on a 2 year cycle):</p> <ul style="list-style-type: none"> • Craig Beer to step down as Chair and remain on Parent Council. • Peter Butterly to fulfil position of Chair from next meeting (19th October). • Jennifer Walker to step down as Vice Chair due to other commitments. • Position of Vice Chair available. • Katie Sweeney to remain as Treasurer for another year. • Nick Masterson to remain as Secretary for another year. <p>Chair thanked the group for all the support over the last three years and thanked Peter Butterly for taking up Chair from 19th October 2021.</p> <p>Falkirk Area Parent Forum - Craig Beer happy to continue as representative and feedback to appear in council with any updates.</p> <p>Parent cluster meetings - this is a new strategy that's been launched. Tina beer is the representative for St Bernadette's Primary and will continue in this position.</p> <p>Connected Falkirk (iPads) – Delayed due to COVID-19 and further problems with lightspeed (how iPads are connected and managed within the council). Mrs Savage advised St Bernadette's are on the list for iPads and confirmed the school Wi-Fi was upgraded however it's not clear where the school are on the list. Cllr Gary Bouse advised programme not stopped and focus has been on high school pupils with imminent exams. Cllr Gary Bouse to make further enquiries and report back at future Parent Council meeting.</p>	<p>Chair to place item on future agenda</p>

<p>3.</p>	<p>Finances</p> <p>Katie Sweeney informed the group that at the start of the year, there was £8,049 and at the end of the financial year, there was a total of £7,581. This is a good position to be in considering no fund raising was possible through-out 2020/2021 to date.</p> <p>Main account - there were two admin payments of £660 pounds (each payment costing £330). This was due to COVID-19 and being unable to file accounts so both admin payments are charged within this year.</p> <p>Katie Sweeney also informed the group that the total spend was £3,770. This covered subscription costs, smart boards and £466 in donations for end of term events as well as the Almond Valley pass.</p> <p>Almond Valley pass - Peter Butterly advised pass has been used 22 times during this year. Pass due for renewal end of October 2021 and decision at Parent Council meeting 6th September 2021 is to renew it for another year. The group discussed acquiring a season ticket for Stenhousemuir Football Club which could be made available upon request to parents/carers and children. Cllr Gary Bouse to speak with club Chairman Iain McMenemy to understand further options and report back with update at future Parent Council meeting.</p>	<p>Chair to place item on future agenda</p>
<p>4.</p>	<p>Fundraising</p> <p>Fundraising account - not change in account figures.</p>	<p>Chair to place item on future agenda</p>
<p>5.</p>	<p>Headteacher Update</p> <p>Marianne Savage thanked outgoing Chair for all his hard work and support.</p> <p>Beginning of term update</p> <p>Mrs Savage advised that it has been a very positive start of term and is delighted that COVID restrictions have eased meaning no requirement for class bubbles and reopening of the dinner hall with full lunch menu.</p> <p>Staffing changes</p> <ul style="list-style-type: none"> • Nursery new starts Kenzie, Courtney Campbell and Vicky McGuire. • Permanent Support for Learning Assistant Angela Anderson started. • Permanent Janitor Paul Taylor started. <p>4 Learning Events planned</p> <ul style="list-style-type: none"> • Stenhousemuir Football Club due to return after 20th September 2021. • Janitor Paul Taylor has offered to run school football club on Wednesday at lunchtime. • Nursery Tiger Club starting 13th September 2021 • Under the Trees starting 13th September and are working with the school on a family learning partnership. This will run after school on Tuesdays and is expected to run for 6 weeks – this has had a good uptake and information will be issued to parents in due course. <p>Mrs Savage shared with the group plans to have an Under the Trees offsite group with circa 10 primary 7 children visiting Carron Dam until Christmas. Additionally, every class will have a 4-week block with Under the Trees within school grounds starting with Primary 6 week commencing 13th September 2021.</p> <p>Mrs Savage advised the school are still very limited in terms of what they can do and advised that class assemblies/school shows are not allowed due to current COVID-19 restrictions. School is awaiting updated Government and Local Authority guidance.</p> <p>Jennifer asked about improvements to nursery experience. Mrs Savage advised limited due to covid restrictions.</p>	

	<p>Teacher Judgement Data – this has been submitted to the Council and Government and shows the percentage of pupils at the expected Curriculum for Excellence level for P1, P4 and P7. Mrs Savage shared this with the Parent Council for information and highlighted that the school are in a good position across all areas. School to moderate across the school neighbourhood to ensure fairness.</p> <p>Mrs Savage also confirmed that several online subscriptions (Manga High, Bug Club, Espresso) are due for renewal totalling circa £5,000. The Parent Council agreed to fund 50% of the cost and will explore fundraising opportunities such as an indoor obstacle course/sponsorship money.</p> <p>Mrs Savage, Mike Kelly and Fr John met to agree dates for Sacraments. Mrs Savage advised letters would be issued to P3, P4 and P7 parents/carers. Dates below:</p> <ul style="list-style-type: none"> • Confirmations 21st May 2022 at St Francis – Archbishop Cushley attending and celebrating this mass. • First Confessions – Wednesday 27th April 2022. • Holy Communion – 2 sessions on 11th June 2022 (10:30am/2pm). 	
6.	<p>AOB</p> <ul style="list-style-type: none"> • Traffic concern on Bellsdyke Road - Chair informed the group that feedback from Kinnaird community had been taken to the Council. Cllr Gary Bouse advised he is waiting on a date for the study. • Dates for future meetings as follows: <ul style="list-style-type: none"> ⇒ Tues 19th Oct 2021 ⇒ Mon 29th Nov 2021 ⇒ Tues 18th Jan 2022 ⇒ Mon 28th Feb 2022 ⇒ Tues 26th April 2022 ⇒ Mon 6th June 2022 • Licence board payment due £20 and will be paid shortly in September 2021. • The Parent Council would like to thank outgoing chair Craig Beer and Vice Chair Jennifer Walker for all their contribution and support whilst in office. • Bank accounts – Peter Butterly to review bank account changes following change of office bearers. 	<p>Chair to place item on future agenda</p>

Date of the next meeting: Tuesday 19th October 2021.