



## St Bernadette's Parent Council Meeting

### Minutes from meeting on 18<sup>th</sup> January 2022

**Attendees:** Peter Butterly (Chair), Audrey Duncan, Craig Beer, Louise O'Rourke, Nick Masterson (minutes), Joanne Harley

**Apologies:** Fr John, Nevenka Carson, Katie Sweeney, Ann Duncan, Marianne Savage, Lauren Edwards, Mike Kelly, Councillor Laura Murtagh and Natalie Masterson

No	Item	Action req'd
	<p><b>Attendees/ Apologies</b></p> <p>All the above people were in attendance with apologies received from Fr John, Nevenka Carson, Katie Sweeney, Ann Duncan, Marianne Savage, Lauren Edwards, Mike Kelly, Councillor Laura Murtagh and Natalie Masterson.</p>	
1.	<p><b>Minutes of Last Meeting</b></p> <p>Minutes from meetings were approved and seconded.</p>	
2.	<p><b>Update by Chair</b></p> <p>Alternative to Almond Valley Corporate Pass As per previous Parent Council meeting minutes, Chair advised Almond Valley pass was not renewed and has taken an action to contact Blair Drummond Safari Park (mid-March 2022), Wellsfield Farm and Conifox to understand corporate pass options.</p> <p>Chair advised Deep Sea World and Five-Sisters Zoo do not offer corporate passes and Edinburgh Zoo offer a pass however it is best suited for school trips as it requires a minimum number of attendees per trip.</p> <p>School Football Strips Chair advised that football strip sponsorship options have not materialised following social media messaging. An additional set of tops, socks, shorts and goalkeeping kit with school logo are required. Chair advised that the cost is in the region of £350 and it was agreed the PC will fund these. Chair will take forward with RGM and advise exact cost at the next Parent Council meeting.</p>	<p><b>Chair to place item on future agenda</b></p>
3.	<p><b>Finances</b></p> <p>Update provided by Chair on behalf of Katie Sweeney.</p> <p><b>Account balances</b></p> <p>£1,478 in main account £1,980 in 200 Club £1,743 in fundraising account</p> <p><b>Total = £5,201</b></p> <p>Further deductions</p> <ul style="list-style-type: none"> <li>• £1,387 reserved for Todhill Grant</li> <li>• £1,995 for Smart TV cost</li> <li>• £1,000 for 200 Club bumper draw</li> </ul>	<p><b>Chair to place item on future agenda</b></p>

<p><b>4.</b></p>	<p><b>Fundraising</b></p> <p>Jennifer advised that the fundraising raffle raised £640.90. Thank you to all parents, children and families for their continued generosity and support towards the school.</p> <p>Obstacle course Ann Duncan to liaise with teaching staff to confirm if the obstacle course is going ahead and if support from the Parent Council is required.</p> <p>200 Club Jennifer updated the group that the 200 Club has brought in the following revenue over the last 3 months:</p> <ul style="list-style-type: none"> <li>• November = £660</li> <li>• December 2021 = 665</li> <li>• January 2022 = 669</li> </ul>	<p><b>Chair to place item on future agenda</b></p>
<p><b>5.</b></p>	<p><b>Headteacher Update (Update from Mrs Duncan)</b></p> <p>Mrs Duncan shared with the group that the return to school post-Christmas break has gone smoothly and that staffing has been stable with absences being covered in-house with no pupil impact despite the challenging COVID-19 situation.</p> <p>Ministry of Meta Skills Mrs Duncan shared an update with the group on Meta Skills. This is a focused block of work on skills development taking place across the whole school with a focus on sustainability. Each class will have a weekly age-appropriate session with their class teacher focusing on themes such as critical thinking, curiosity, feeling, collaboration, communication, integrity, adapting, creativity, initiative, sense making and leading.</p> <p>Staffing Mrs Duncan updated the group that there are 2 student teachers who have started at St Bernadette's - Miss Ferguson (P4) and Miss Morgan (P3). Both student teachers are on placement until Easter. Mrs Duncan also advised that a further student teacher is starting in the next few weeks Miss MacDonald (P7).</p> <p>Child Learning Profile Mrs Duncan advised that letters will shortly be issued to parents making them aware of their child learning profile and how this can be accessed. The profile covers children's learning reflections as well as achievements both in and out of class and next steps.</p> <p>Fr John Mrs Duncan advised that Fr John has been supporting the school greatly with regards to Sacramental preparations across the classes. Mrs Duncan confirmed that Mass is also taking place within the school (in line with COVID-19 guidance).</p> <p>Burns Assembly This will take place on Burn's Day and is an opportunity for the school to come together to share poems and stories.</p> <p>Reading Assessments Mrs Duncan advised another block of reading assessments will take place early February 2022. A standardised assessment was carried out in June 2021 to provide a snapshot of reading capability across the school. It was felt a further assessment should be made. Following the latest assessment, Mrs Savage, Mrs Duncan and Mrs Edwards will meet and review the results, discuss progress with the class teacher and reflect on next steps.</p> <p>P7 transitions Mrs Duncan shared with the group that Larbert High School had been in touch about pairing up with Airth Primary school for a high school visit. Date is to be confirmed shortly and shared with parents.</p> <p>St Mungo's – dates for high school visits are still to be confirmed.</p> <p>P7 Residential to Inverclyde Mrs Duncan confirmed this is going ahead on 28<sup>th</sup> March 2022.</p>	

	<p>P1 projector</p> <p>Mrs Duncan advised a warning light on the P1 projector has appeared and that the device may need to be replaced over the upcoming months. Mrs Duncan to update the group at the next Parent Council meeting.</p>	
6.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• Chair to contact the school to include Parent Council Newsletter within the wider school newsletter.</li> <li>• Jennifer shared a concern with the group regarding the speed limit within the school carpark and the use of disabled bays. Mrs Duncan advised that if there are specific concerns, these can be raised in confidence with the school. Chair to ask if a reminder on car park etiquette, speed limits and correct use of disabled bays could be added into the school newsletter.</li> <li>• On a related note, Chair highlighted concerns as to how drivers use the roundabout at the entrance to the car park (e.g. instances of cars going over main part of roundabout at speed). Chair will highlight this to local council reps and seek their input.</li> <li>• Dates for future meetings as follows: <ul style="list-style-type: none"> <li>○ Mon 28th Feb 2022</li> <li>○ Tues 26th April 2022</li> <li>○ Mon 6th June 2022</li> </ul> </li> <li>• Reminder as to the agreed dates for the Sacraments: <ul style="list-style-type: none"> <li>○ Confirmations 21<sup>st</sup> May 2022 at St Francis – Archbishop Cushley attending and celebrating this mass.</li> <li>○ First Confessions – Wednesday 27<sup>th</sup> April 2022.</li> <li>○ Holy Communion – 2 sessions on 11<sup>th</sup> June 2022 (10:30am/2pm).</li> </ul> </li> </ul>	<p><b>Chair to place item on future agenda</b></p>

Date of the next meeting: Monday 28<sup>th</sup> February 2022.