



St Bernadette's Parent Council Meeting

Minutes from Meeting on 8th November 2022

Attendees: Marianne Savage, Audrey Duncan (online), Louise O'Rourke (Chair), Katie Sweeney, Craig Beer, Syeda Moini, Joanne Harley (online), Rachel O'Reilly, Mike Kelly (minutes), Nick Masterson, Jennifer Walker (online), Lauren Edwards (online).

Apologies: Fr John, Peter Butterly, Emily Arthurs, Ann Duncan.

	Item	Action req'd
	<p>Attendees/ Apologies</p> <p>All the above people were in attendance with apologies received from Fr. John, Peter Butterly, Ann Duncan and Emily Arthurs.</p>	
1.	<p>Minutes of Last Meeting</p> <p>Minutes from AGM meeting were approved and seconded. Peter to arrange for these to be circulated to parents and placed on school website.</p>	
2.	<p>Update by Chair (Louise)</p> <p>(i) Monies for school Funding for subscriptions (including Espresso) and new Smart TV for P1 provided.</p> <p>Question as to whether Parents could have access to Espresso raised – Mrs Savage agreed to progress this request and publicise the fact that it is funded through the PC</p> <p>(ii) Connect newsletter</p> <ul style="list-style-type: none"> • Oct and Nov newsletters received and circulated to parents • Content <ul style="list-style-type: none"> i. National Discussion on Scottish Education – looking for feedback by 5 December if anyone wants to contribute. ii. Connect has launched a parent/carer survey to feed into the National Discussion - it will focus on the role of parents in the education system. Details of how to contribute in the newsletter. iii. Connect AGM – scheduled for 15 Nov and Peter will endeavour to attend this. <p>(iii) Bank Accounts</p> <ul style="list-style-type: none"> • Lynne Bissett, Darren Green, Sarah Clark and Joanna Weston now removed as signatories on the PC accounts. • This leaves Peter, Katie, Craig Beer & Sarah Gallagher as current signatories. • Looking to add Louise and one other to deputise for Katie • Peter will help support interactions with Bank. 	MS

<p>3.</p>	<p>Finances (Katie)</p> <p>Katie provided a brief update on the audited accounts (submitted to Falkirk Council) and account balances.</p> <p>Present Auditor has indicated that he is no longer able to undertake these activities – Mike and Katie to discuss Council guidance</p> <p>Katie and Syeda to have follow-on conversation re Treasurer position</p> <p>Account balances £1,478 in main account. £1,159 in fundraising account. £1,976 in 200 Club.</p> <p>Total = £4,615</p> <p>Less £1,400 is ringfenced for the Todhill Grant.</p>	
<p>4.</p>	<p>Fundraising (Jennifer)</p> <p>Fundraising meeting held to plan for proposed school events throughout the year. 7 new members have joined the Fundraising Group</p> <p>Halloween Disco – 31st October 2022. Went well although it would be better to avoid holding the Disco on the night of Halloween.</p> <p>It is recommended that, instead of having a snack break with treat stall and drinks, a treat will be given to take home at end of the disco.</p> <p>Everyone felt DJ was good and should be booked for future discos. Provisional dates for next discos are:</p> <ul style="list-style-type: none"> - Valentines Disco – Weds 8 Feb - Summer Disco – Thurs 22 June <p>Mrs Savage described how access to emergency contact information can be provided at future events</p> <p>Obstacle Course – 30th November 2022. A St Andrew's Day themed Obstacle course will be held on Wednesday 30th November. Children will be asked to obtain sponsorship for the day. P7s will provide support to all classes</p> <p>Race Night – Friday 10th March 2023 (provisional) Initial planning for this event has commenced. Various sponsors for races/horses etc will be sought as soon as final decision made on holding the event.</p>	<p>Chair to place item on future agenda</p>

5.	<p>Headteacher Update (Mrs Savage)</p> <p>Staffing update</p> <p>Mrs Savage shared the following updates with the group regarding staffing:</p> <ul style="list-style-type: none"> • Pamela Coulter joined on permanent basis as Early Years Officer within Nursery • Number of students in both Nursery and school during this Term <p>Todhill Grant – work has commenced on replacing existing Planters. Community Payback personnel helped clear these during October holidays. Mrs Edwards to provide update to Katie so that she can update Todhill Committee</p> <p>Panto – School (excluding Nursery) will attend Panto at Falkirk Townhall on 16th December. PC have agreed to fund snack for the children attending. Mrs Savage Indicated that several Parent helpers will be required to assist on the day.</p> <p>Anti-Bullying Policy - Mrs Savage updated the group on recent revisions to the Policy. This document will be issued to Parents and added to School website before the end of November to coincide with Anti-bullying week. Focus days will be held in February and May also.</p> <p>Mrs Savage thanked the group for funding subscriptions (including late request for Espresso) and new Smart TV for P1.</p>	Chair to place item on future agenda
6.	<p>AOB</p> <ul style="list-style-type: none"> • Football strips – chair asked if all strips had been returned to school. If not, could these be returned to school please. • P7 pinafores – issues still being experienced with existing Supplier. An alternative is to be explored by Katie. • easyFundraising – Chair confirmed that Peter had sent email to parents on this last week. Parent Council will receive a 'donation' for any goods being purchased via the online portal. No extra costs to parents – the firms pay the donation. • Dates of future meetings were agreed as per below: Monday 12th December 2022 Tuesday 24th January 2023 Monday 6th March 2023 Tuesday 25th April 2023 Monday 5th June 2023 	Chair to place item on future agenda

Date of the next meeting: Monday 12th December 2022 @ 6:30pm.