



## St Bernadette's Parent Council Meeting

### Minutes from Meeting on 31<sup>st</sup> January 2023

**Attendees:** Peter Butterly (chair), Marianne Savage, Mike Kelly, Rachel O'Reilly, Audrey Duncan (online), Lauren Edwards (online), Joanne Harley (online), Louise O'Rourke (online).

**Apologies:** Fr John, Ann Duncan, Jennifer Walker, Katie Sweeney, Emily Arthurs, Craig Beer, Syeda Moini.

	Item	Action req'd
	<p><b>Attendees/ Apologies</b></p> <p>All the above people were in attendance with apologies received from those noted.</p>	
1.	<p><b>Minutes of Last Meeting</b></p> <p>Minutes were circulated and approved.</p>	
2.	<p><b>Update by Chair (Peter)</b></p> <ul style="list-style-type: none"> <li>Espresso logins – Mrs Savage confirmed these have been issued.</li> <li>Bank accounts – Louise O'Rourke and Jennifer Walker plus one other to be added to accounts. Chair confirmed he can do most of the admin work online and new signatories will be notified to provide supporting identification documents.</li> <li>Connect newsletter – thanks to Mrs Heeps for circulating. Key points of interest mentioned below: <ul style="list-style-type: none"> <li>Number of Government consultations between now and the summer months such as school uniform/parental involvement act and review of qualifications (for high schools)</li> <li>Proposal on establishing a National Education Body.</li> </ul> </li> <li>Chair informed the group that Parent Council chairs are invited to a consultation on the closure of Local Authority school swimming pools. Peter will attend on behalf of St Bernadette's Parent Council.</li> </ul>	
3.	<p><b>Finances (Katie)</b></p> <p><b>Account balances</b></p> <p>£1,479 in main account.  £2,197 in fundraising account  £1,806 in 200 Club (after provision for December prize draw).</p> <p><b>Total = £5,483</b></p> <p>Donations to subscriptions and panto was approximately £800.</p> <p>Todhill Grant (£1,400) – Chair confirmed Katie received confirmation that the Todhill Grant award can be spent.</p>	<b>KS</b>

	Item	Action req'd
4.	<p><b>Fundraising (Rachel)</b></p> <p><b>Race Night – Friday 10<sup>th</sup> March 2023</b></p> <p>Rachel confirmed planning is underway and several sponsors have come forward. Chair also confirmed that the 'Bring your own bottle' was also approved for the race night. Next meeting to discuss the race night is scheduled for 23<sup>rd</sup> February 2023.</p> <p><b>Dress down day – Thursday 10<sup>th</sup> Feb 2023</b></p> <p>Letters have been issued to parents/carers and instead of £1 donations, parents/carers are encouraged to donate an item towards the 'Bring your own bottle'.</p> <p><b>Valentines Disco – Friday 8<sup>th</sup> February.</b></p> <p>Rachel confirmed the Valentines Disco timings are as follows:</p> <ul style="list-style-type: none"> <li>• Junior's disco - 6pm to 7pm</li> <li>• Senior's disco - 7:15pm -8:30pm.</li> </ul> <p><b>200 Club</b></p> <ul style="list-style-type: none"> <li>• Concern was raised over the number of members who may leave the 200 Club as P7 pupils go to high school. Jennifer and Peter to encourage more participation.</li> <li>• Chair and Jacqui to step back from running 200 Club this summer – volunteers will be required to help run the 200 club.</li> </ul>	Chair to place item on future agenda
5.	<p><b>Headteacher Update (Mrs Savage)</b></p> <p><b>High school transitions</b></p> <p>Mrs Savage confirmed the in-person transitions due to start.as per below:</p> <ul style="list-style-type: none"> <li>• P7 day visit to St Mungo's planned for Monday 20<sup>th</sup> February 2023 – information letters to be issued to parents/carers.</li> <li>• 4-week swimming block on Tuesday afternoons specifically for P7 St Bernadette's pupils starts 21<sup>st</sup> February 2023.</li> <li>• Further transition visits will be scheduled in June 2023.</li> </ul> <p><b>P4 Smartboard</b></p> <p>Mrs Savage advised the P4 smartboard stopped working and a replacement is required. Previous smartboard cost was £1,955 and Parent Council agreed to cover the replacement cost.</p> <p><b>Nursery proposal</b></p> <p>Mrs Savage took the group through a proposal from the nursery aimed at creating enabling environments both indoors and outdoors. Parent Council agreed to contribute £800 towards the cost of the indoor sofas and table furniture.</p> <p><b>Book funds</b></p> <p>Mrs Duncan discussed a proposal to purchase books aimed at encouraging diversity and challenging stereotypes costing circa £200. Parent Council agreed to review proposal again at next Parent Council meeting (6<sup>th</sup> March 2023).</p> <p><b>10 Year Anniversary Mass</b></p> <p>Mrs Savage informed the group that the school are in discussions with the Diocese Religious Advisor to understand Archbishop Cushley's availability to celebrate mass. Further update to be shared at next Parent Council meeting (6<sup>th</sup> March 2023).</p>	Chair to place item on future agenda

	<p><b>Regional Improvement Collaborative</b></p> <p>Mrs Savage informed the Parent Council that St Bernadette's are working with the cluster schools on attendance rates. Mrs Savage advised that St Bernadette's are aiming to have an attendance rate of 95%. Analysis of attendance data shows the largest cause of poor attendance is term time holidays. Between August and December 2022 across P1 to P7, there was a total of 136 missed days of education. Work is ongoing to improve this.</p> <p><b>Local Authority Proposals</b></p> <p>The Parent Council were informed of a proposal being submitted to the Education Committee regarding changes to the Children Services Transport Policy effective August 2023. Details of the proposal are available on Falkirk Council's <a href="#">website</a> and 3 public meetings have been organised as per below:</p> <ul style="list-style-type: none"> <li>• Grangemouth High School on Tuesday 7 February 2023 at 6:30pm.</li> <li>• St Mungo's High School on Thursday 16 February 2023 at 6:30pm</li> <li>• Denny High School on Tuesday 7 March 2023 at 6:30pm</li> </ul>	
6.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• P7 Hoodies – chair confirmed the order for the P7 hoodies will be finalised shortly.</li> <li>• P7 residential and industrial action – chair asked Mrs Savage if there were plans for industrial action on or during the P7 residential trip. Mrs Savage confirmed there are no current plans for industrial action on or during the P7 residential trip.</li> <li>• Dates of future meetings were agreed as per below:            Tuesday 25<sup>th</sup> April 2023            Monday 5<sup>th</sup> June 2023</li> </ul>	<p><b>Chair to place item on future agenda</b></p>

Date of the next meeting: Tuesday 6<sup>th</sup> March 2023 @ 6:30pm.