



St Bernadette's Parent Council Meeting

Minutes from Meeting on 5th June 2023

Attendees: Peter Butterly (chair), Louise O'Rourke, Mike Kelly, Rachel O'Reilly, Marianne Savage, Craig Beer, Katie Sweeney, Joanne Harley, Nick Masterson (minutes), Syeda Moini, Councillor Gary Bouse.

Apologies: Louise O'Rourke, Fr John.

	Item	Action req'd
	Attendees/ Apologies All the above people were in attendance with apologies received from those noted.	
1.	Minutes of Last Meeting Minutes were circulated and approved.	Chair
2.	Update by Chair (Peter) <ul style="list-style-type: none"> Bank accounts – Chair advised previous bank updates were in place. Transport update – Chair handed over to Charlotte Larkin who provided a brief update on the ongoing transport in her capacity as Parent Representative on the Children and Young People Executive. In summary, no immediate changes to bus services until next full Council meeting Chair attended the Laudato Si Conference on Thursday 25th May and advised the pupils selected from St Bernadette's were fantastic and a real credit to the school. 200 Club statements going to Jen Walker. Remaining statements to be redirected to Katie Sweeney. Connect Newsletter – chair advised both May newsletters have been circulated. Chair reminded the group of the Scottish Government consultation regarding minimum number of learning days. This is currently 190 days of education. Chair updated the group on the 10 year anniversary badges which are now ready for distribution. 	Chair

3.	<p>Finances (Katie)</p> <p>Account balances</p> <p>£1,479 in main account. £1,056 in fundraising account. £1,400 in 200 Club.</p> <p>Total = £3,935</p> <p>Todhill Grant - £1,400 – funds allocated towards improvements within the school playground.</p> <p>Katie Sweeney advised the group that Louise O'Rourke has volunteered to become treasurer going forward.</p>	KS/LO'R
4.	<p>Fundraising (Rachel)</p> <p>200 Club Rachel O'Reilly confirmed that Jacqui Butterly has handed over the running of the club. Thanks to Jacqui for all her work to date. May draw completed with June and July draws taking place after the summer holidays.</p> <p>Year End Disco Rachel confirmed the end of year school disco is planned for Thursday 15th June 2023. Junior disco 6-7pm and Senior disco 7:15pm to 8:30pm. Details of this has been shared with parents/carers.</p> <p>Group changes Ann Duncan is stepping down as Fundraising Co-ordinator. Special thanks to Ann for all her work in the group. Rachel and Ashley Cooper taking this role on going into next year.</p>	Chair to place item on future agenda
5.	<p>Headteacher Update (Mrs Savage)</p> <p>Mrs Savage began by thanking Peter Butterly for all his work as Chair as well as thanking Ann Duncan for all her work within the Fundraising Group.</p> <p>Class Lists - 2023/2023 Mrs Savage shared the following with the group:</p> <ul style="list-style-type: none"> • Primary 1 – Mrs Aoife Duncan • Primary 1/2 – Mrs Edwards (Mon/Tues) & Mrs Clezy (Wed – Fri) • Primary 2/3 – Miss Higney • Primary 4 – Mrs Gray (Mon – Wed AM) & Mrs Gallacher (Wed PM – Fri) • Primary 5 – Mrs Podmore (Mon & Tue) & Mrs Brown (Wed – Fri) • Primary 6 – Miss McFeat & Mrs Podmore (Wed) • Primary 7 – Miss Healy (Unti Oct) then Mrs Martin (Mon - Wed) & Mrs Audrey Duncan (Thur & Fri). <p>Mrs Savage advised that support for learning position is currently funded for 1 day per week. This will become full time in the next term with Mrs Lorenzetti (Mon – Wed) and Mrs Gray (Wed PM – Fri).</p>	Chair to place item on future agenda

	<p>Important Dates</p> <ul style="list-style-type: none"> • Mrs Savage informed the group that the P7 Confirmations went ahead on Saturday 27th May 2023 at St Francis Xaviers Church. This was a wonderful occasion with His Grace Archbishop Leo Cushley leading the mass. • Mrs Savage also informed the group that 1st Holy Communions are taking place at 10:30am and 2pm on Saturday 10th June 2023. • School Trip – Primary 1 to Primary 7 going to 5 Sisters Zoo on Wednesday 14th June. • Nursery Sports Day – Friday 16th June 2023 • P7 transition to St Mungo's – Mon 19th June and Tues 20th June 2023 • School show – 21st June 2023 • School reports to be issued on Fri 23rd June. • Nursery moving on celebration on Monday 26th June. • Primary 7 leavers assembly on Wed 28th June (morning) with leavers mass in the afternoon. • School finishes 1:30pm on Friday 30th June returning on Wednesday 16th August 2023. 	
6.	<p>AOB</p> <ul style="list-style-type: none"> • P7 leaver ties - St Mungo's to supply ties this year and Parent Council to purchase ties for Larbert High. • 10th Anniversary gift from Parent Council – action for next meeting (AGM) to come back with suggestions from staff and pupils. Suggestion from Mike is commemorative trophy. • Councillor Gary Bouse thanked Mrs Savage for the invitation to the 10-year anniversary mass and for hosting such a wonderful event. • Office bearer positions will be discussed and decided at AGM. • St Bernadette's Parent Council would like to thank Peter Butterly for all his work and support as chair, Katie Sweeney for all her work and support as treasurer and finally Ann Duncan for all her work and support on the fundraising group. 	<p>Chair to place item on future agenda</p>

Date of the next meeting: AGM Monday 4th September 2023 @ 6:30pm.